



Waiver and Hold Harmless Agreement/Polices and Procedures

I, parent or legal guardian, hereby waive and hold harmless any and all Dance South staff and any other staff working in conjunction with Dance South and any and all facilities and transportation vehicles Dance South deems necessary to use or teach from or be associated with, whether paid or volunteer, for any injuries, claims or damages in conjunction with Dance South. I understand that as with any athletic activity that involves motion, participation creates the possibility of accidental injury. However, I also understand that precautions will be taken to prevent such injuries. I understand the risks involved in my child's/ward's participation at Dance South. Dance South requires tuition to be paid in advance and does not refund tuition or recitals fees. I have also read and understand the studio policies listed in the Dance South Policies and Procedures guide and agree to follow said rules. I hereby consent and wish to have my child/ward actively participate at Dance South.

In order to maintain the high standards of this studio, please observe the following:

Ballet is the foundation our curriculum at Dance South Performing Arts. We are certified to teach and utilize the American Ballet Theatre National Training Curriculum Levels Pre-primary – Level 5. It is required that all students take at least one ballet class each week with the exception of those students ONLY enrolled in tap, hip hop and/or tumbling. Students must be enrolled in ballet while taking contemporary, lyrical, modern, and/or jazz classes.

Tuition. Tuition is based on a school year session and is divided into 10 monthly payments. Tuition remains the same whether it is a long (5 week) month or short (3 week) month and regardless of holiday closings. Fees are due on the 1st of each month in advance. A \$10.00 late fee will be charged after the 5th of the month. Please be sure to put the student's name on all checks. A \$30.00 fee will be charged for returned checks. **There are no refunds or deductions.**

Tuition Payments. Tuition must be paid before the 7th of each month. Auto draft is available with payments drafted on the 1st of the month.

Convenience/Service Fees.

- Auto draft and all online payments:
 - Visa/Master Card & Debit Card are subject to a 2.75% convenience fee.
 - There is no convenience fee charge for any ACH charges.
 - American Express and Discover are no longer accepted.
- Payments made at the front office:
 - Cash and checks are accepted at the front office.
 - Visa/Master Card & Debit Card are subject to a 2.75% convenience fee.
 - American Express and Discover are no longer accepted.

***NEW* Credit Card on File.** We require a credit card to be put on file through your online account or first and last months' tuition must be paid at the beginning of classes. Tuition that is 30 days past due will be automatically charged to the card on file.

Discontinuance of Classes. Dance South does not require a year contract from students. However, the studio must be notified in writing one month (30 days) prior to the discontinuance of classes. Parents are responsible for payment that final month of classes.

Recital. An annual recital is presented the first weekend after Memorial Day. If you prefer your child not participate in the recital, we must know no later than December 1st. This production is an extension of your child's training and an opportunity for you to see the progress of your child for the year. **For those participating in recital, mandatory dress rehearsals are the Tuesday OR Thursday following Memorial Day.**

Recital Fee. Recital fees are due no later than January 10th to allow plenty of time for costumes to be ordered. This fee covers recital expenses, i.e. auditorium rental and paid staff, as well as. Tickets may be purchased in advance at the studio or at the auditorium the night of the performance for a nominal fee. **Recital fees are non-refundable. Must be paid in full before costumes will be ordered. Costumes must be order 4-5 months in advance.**

Recreational Recital Fees: First Class \$110.00 Each Additional Class \$90.00

PRACTICE WEAR (required for all classes) Please contact the studio for dancewear requirements needed.

- Toddler Dance and Tumble
- Kinderdance
- Ballet/Tap Combination Classes
- Ballet/Tap/Jazz Combination Classes
- Conservatory Lyrical/Modern - any color leotard and footless tights or Dance top with shorts/leggings, "undeez or paws" NO TURNERS.
- Conservatory Ballet - solid color leotard, pink tights, pink ballet shoes with elastics sewn in (teacher may require a specific color per level) Short skirts may be allowed depending on level and teacher. NO SHORTS. Ballet pink tights.
- Conservatory Pointe – same as ballet, short skirts allowed (Students must be fitted by a professional with the consent of the studio director.) NO SHORTS. Ballet pink tights.
- Conservatory Jazz/HipHop - any color leotard and tights, tan split-sole jazz shoe, (Jazz pants or leggings and dance tops OK).
- Tap, Hiphop, Tumbling - any color leotard and tights, jazz pants and dance tops, Nothing too baggy.
**Check with instructor for correct shoe style.

Hair must be neatly secured up and away from face and neck. Conservatory Ballet students are required to have buns with hairnets. NO WHISPIES OR DANGLES around face. Hair accessories are ok if it is secured closely to head.

No jewelry or dangle earrings may be worn in class.

Cover-up and street shoes must be worn while entering and exiting the building.

Be sure names are in all dance equipment. Dance South is not responsible for lost items.

Conservatory students Level IV and up are required to take a minimum of 2 ballet classes each week.

Students must have a full year of attendance in 2 ballet classes per week before testing for pointe. Students must be 12 before beginning pointe work. There are rare exceptions. Students are required to take a minimum of 3 hours each week of ballet when en pointe. Students must meet strength and technical requirements before starting pointe work. This is for the safety of the student. Director must approve all students for pointe work.

Please be on time! Latecomers disrupt class. Enter studio once teacher has acknowledged you to enter.

ATTENDANCE IS CRUTIAL TO THE DANCERS' DEVELOPMENT AND TO PREVENT INJURIES. Dancers in the conservatory program are allowed 3 absences per class per semester. Any additional absences must be made up. Chronically absence students hinder their own development as well as that of the entire class.

ONLY WATER IS ALLOWED IN THE STUDIO. BOTTLES MUST HAVE A SECURELY CLOSED TOP. NO FOOD ALLOWED IN STUDIOS. Snacks and other drinks are allowed in the lobby. Students are expected to leave the lobby free of trash.

Students are not allowed to leave the studio after they have been dropped off. They must be picked up at the front door. Please notify us if someone other than the parent or guardian listed on registration is picking up the student.

Every class has an alternate class time in which a student may make up an excused absence. Absences, holiday closings, or snow closings are not deductible and non-refundable.

The studio will not necessarily close for snow days or inclement weather, regardless of area school closings. A message will be emailed and posted on our Facebook page if classes will be canceled. A decision to close will not be made until after 1:00 pm. Make-up classes will be available.

Holidays will NOT follow school schedules. Holiday dates will be posted in studio prior to holiday periods. The studio is closed for Fall Break, Thanksgiving Break, Winter Break, Spring Break, and Memorial Day. Dance South does not close for all school holidays.

The studio must be notified in writing one month prior to the discontinuance of lessons. *Parents are responsible for that month. ANY PREPAID TUITION OR RECITAL FEES ARE NONREFUNDABLE. NO EXCEPTIONS.*

Dance South does not carry medical insurance for its students. It is required that all dance students be covered by their own family insurance policies and if injury occurs it is understood that the student's own policy is your only source of reimbursement.

Please notify the studio if your child has a medical problem that might require attention during class and the steps to take.

In class observations are available as long as arrangements are made in advance with the instructor. You are always welcome to view through the observation window, unless it is too disruptive to the class in progress.

If you need to speak with the director or teacher, please schedule an appointment. Our classes run continually and there is not time for the director/teacher to speak with you between classes.

If you have any questions or comments, please feel free to discuss it with us whenever it does not interfere with a class. We are always interested in improving our dance education program.

Please do not leave children unattended at any time. Do not allow children to play in studio or outside building. Children are not allowed in the studios until teacher opens the room to enter. Do not allow children's behavior to be disruptive to class in progress or to neighboring businesses. Please do not spread toys out in the lobby as they are a hazard to other.

The studio is not staffed for early drop offs or late pickups. Our staff is not responsible for students left early or late. Please do not leave your child to wait outside. If an emergency arises, please contact the front desk 615-672-2787 to let us know if you will be late.

Students are required to follow our class rules and expectations. This includes but not limited to no talking in class, potty breaks are before and after class, no running or hanging on the barre, participation is required, etc.

Periodically check front door and front desk for upcoming events and important information.